



INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
Academic Section

No.F.14-5/2011-Senate

Office Order No.109/2013 dated 10.12.2013

The undersigned is directed to convey that the Senate in the 19th meeting held on 3rd October, 2013 vide item No.19.B.A.5, has approved the Rules for Supervision of Research Scholars registered for Ph.D. at other Institute/University as given in the annexure.

(B.K Ray)

Registrar & Secretary Senate

Copy to :

1. Chairman, Senate
2. All Members of the Senate
3. P.S. to Director
4. P.S to Deputy Director
5. P.S to Registrar
6. OSD (Academics)
7. Office order file

INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

Rules Regarding Supervision of Research Students from other University/Institutes by Institute Faculty Members

A faculty of the Institute will be permitted to supervise as a co-supervisor of a research student registered in doctoral programme of other University/Institutes of national importance; central and state level reputed University/Institutes and reputed University/Institutes abroad subject to that this primarily serves the interests of both the Institutes. *The University/Institution concerned desirous of availing the expertise of a faculty member of the Institute as co-supervisor should provide adequate justification for the need.*

The procedure to be followed will be as follows:

1. On being invited to co-supervise a research student by any University/Institute, as above, the faculty member of the Institute shall assess the suitability of the student for research before deciding to supervise the student.
2. The faculty member shall apply to the Institute for permission to be a co-supervisor of the student at other University/Institute. This request should be made to Dean (Academic Affairs) and shall enclose the invitation letter form the other University/Institute, assessment report by the faculty member on the student and recommendation from the Head of the academic unit to which he (or she) belongs.
3. Permission for serving as co-supervisor may be considered on merit of each case with the approval of the Director.
4. *Faculty member so permitted to act as co-supervisor for an external Institute/University can have only one student at any given point of time.*
5. The Institute/University in which the student is registered will formalize the process of including the concerned faculty member as a co-supervisor of the student and will send an official letter in this respect to the faculty member.
6. On receipt of the formal letter from the other institute/university, the faculty member will submit a copy of the same along with the copy of the Institute permission to the Dean (Academic Affairs).
7. On the basis of these letters, the Academic Section will bring out an Office Order. A copy of this letter will be endorsed to Establishment Section for record in the personal file of the faculty member.
8. The concerned faculty will have full accountability towards discharging his academic responsibilities (teaching, research and administrative) assigned by the Institute. He or She will not be entitled to any leave for such assignment or visiting the concerned Institute/University.
9. Such permission will have no financial implication to the Institute.
10. To enable the research student of other Institute/University to enter the Institute campus and use the Central Library facilities (excluding the issue facilities)the student should carry a copy of the Office order with him (or her) and his or her identity card, whenever his/her visits the Institute. Such a student shall not have the status of a student of IIT Bhubaneswar.
11. Any other facilities including laboratories in the Institute can only be made available to such research student on payment basis and on recommendation of the faculty member.
12. Such student can stay in Institute hostel during his or her short visit for consultation with his/her co-supervisor on payment of required fees.
13. *Faculty member agreeing to co-supervise as above is expected to formulate multi-institutional collaborative project.*